

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
OF THE SANTEE SCHOOL DISTRICT

(Proposition R - Approved by District Voters on November 7, 2006)
June 4, 2014 – 6:00 to 8:00 pm

Meeting Location:

Pepper Drive School
New Junior High Building, Room 207
1935 Marlinda Way, El Cajon CA 92021

AGENDA

- 1) **CALL TO ORDER.**
- 2) **ROLL CALL** (Establishment of a Quorum).
- 3) **REVIEW AND APPROVAL OF MINUTES FROM MARCH 12, 2014**
- 4) **PUBLIC COMMENTS**
 - Persons wishing to make comments to the Independent Citizens' Oversight Committee on non-agendized items may do so at this time. Each speaker is requested to limit their comments to no more than three (3) minutes. Please notify the Chair if you wish to address the Committee.
- 5) **ICOC COMMUNICATIONS:** Discussion of any community comments
- 6) **FINAL ANNUAL ICOC REPORT:** Distribute
- 7) **CIP PROGRAM UPDATE:** Christina Becker
 - Pepper Drive School 10-Classroom Addition Project – Building Tour
- 8) **ICOC 2014/15 MEETING SCHEDULE** – March 11, 2015, June 3, 2015
- 9) **COMMENTS FROM COMMITTEE MEMBERS/TOPICS FOR NEXT MEETING**
- 10) **BOARD ACTIONS SINCE LAST MEETING:** Handouts
- 11) **ADJOURN:** To Next ICOC Meeting March 11, 2015, from 6:00 to 8:00 p.m.

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
OF THE SANTEE SCHOOL DISTRICT

Wednesday, March 12, 2014

Unadopted Minutes

Members Present: Eid Fakhouri, Gina Jackson, Janna Schoenborn, and Beth Selbe,

Excused: Leshia Montoya, and Kai Ramer

Attendees Present: Christina Becker, Karl Christensen, Dianne El-Hajj and Nancy Stasch

- 1) Call to Order at 6:10. Presented handouts and their placement into ICOC binders.
- 2) Established a quorum with 4 members in attendance to begin the meeting.
- 3) Reviewed Minutes of June 5, 2013. Eid Fakhouri motioned to approve the minutes. Seconded by Gina Jackson. All approved.
- 4) There were no public comments.
- 5) **Capital Improvement Bond Funds Fiscal & Performance Audit** – Karl Christensen: Mr. Christensen highlighted a few of the key schedules of the 2012-13 GO Bond Financial Audit including page 4 Balance Sheet and page 5 Revenues & Expenditures. The transactions for 2012-13 pertain mostly to the Pepper Drive project. Other pages he referenced were page 9 Notes to Financial Statements and page 11 Schedule of Long Term Obligations and their values. He noted that on page 13, there were no adjustments to the fund balance required for the General Obligation Bond Fund. On page 19 of the audit is where auditors would list any findings and recommendations and there were none for the 2012-13 fiscal year. Mr. Christensen referenced the Performance Audit report findings on page 4. The auditors concluded that, in all materials respects, bond funds were properly accounted for and spent only for authorized bond projects.

Mr. Fakhouri provided questions regarding the financial audit report in advance by email. In response to these questions, Mr. Christensen stated that the County Treasurer's office makes debt payments on bonds twice a year. Fund 51 is where tax receipts and debt service payments are accounted for.

In response to the question on AB182, Mr. Christensen reported that this bill, which was passed in October 2013, imposes restrictions and limitations on new GO bond issues. These include a debt service ratio of no more than 4:1 and a provision that Capital Appreciation Bonds be callable no later than 10 years after issuance. If a Bond term is

- 9) **ICOC 2014/15 Meeting Schedule – Discussion:** Mrs. Becker suggested changing to a minimum meeting schedule. She suggested the ICOC meet in March 2015 to look over the 2014 Fiscal and Performance Audit, and in June for the Annual Report.
- 10) **Comments from Committee Members/Topics for Next Meeting:** Fund expenditure Closeouts to expend all the Bond dollars by the end of June.
- 11) **Board Actions Since Last Meeting: Handouts:** Handouts were presented. Mrs. Becker commented on each item.
- 12) **Adjourned at 7:50 p.m.** to next regular ICOC meeting, June 4, 2014, 6:00 to 8:00 pm.,

Consent Item D.3.1.
Prepared by Karl Christensen
May 6, 2014

Authorization to File Notice of Completion
Documents for the 10-Classroom Addition
Project at Pepper Drive School

BACKGROUND:

The Pepper Drive School 10-Classroom Addition has been substantially completed and the District took occupancy at the end of April. Notice of Completion documents are to be filed with the County Recorder. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

| PROJECT | CONTRACT AMOUNT | CONTRACTOR |
|--|---|--------------------------------|
| Pepper Drive School 10-Classroom Addition | Awarded \$6,626,000 on February 19, 2013. Final Contract To Be Determined | Balfour Beatty Construction |

RECOMMENDATION:

It is recommended that the Board of Education authorize the filing of a "Notice of Completion" document for the Pepper Drive School 10-Classroom Addition Project. Administration will bring the final contract amount to the Board for approval at a subsequent meeting.

This item supports the following District goal:

- Learning Environment
Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion _____ Second: _____ Vote _____

Agenda Item D.3.1.

Consent Item D.3.1.
Prepared by Karl Christensen
March 18, 2014

Acceptance of 2012-13 General Obligation Bonds
Building Fund Financial and Performance Audit

BACKGROUND:

In November 2006, Proposition R was passed by the voters of Santee authorizing \$60 million in General Obligation Bonds (GO Bonds) to be issued to finance a portion of the District's Capital Improvement Program (CIP), currently valued at \$143 million. The District's GO Bond is subject to the regulations of Proposition 39 (Prop 39) which was passed by California voters November 7, 2000. Prop 39 allows passage of a local GO Bond with 55% approval of the voters and requires operation of an Independent Citizen's Oversight Committee (ICOC) and preparation of annual financial and performance audits.

Until January of 2011, the performance audit component of Prop 39 requirements lacked specificity of standards for the audit. On September 24, 2010 then Governor of California, Arnold Schwarzenegger, signed into law Senate Bill 1473 (SB1473) which took effect January 1, 2011. SB1473 stipulates that performance audits for Prop 39 bonds must be conducted in accordance with Government Auditing Standards (also known as "Yellow Book Standards") issued by the Comptroller of the United States of America. Prior to SB1473, auditors elected to perform what is known as a review, which has a broad scope and lacks the depth of an audit. Generally, a review is a process where the auditors limit their procedures to inquiries of the local educational agency's (LEA's) management. In addition, procedures and reviewed and object code balances for the current year and the prior year are compared and all material differences are investigated. SB1473 now requires a more thorough process to satisfy the requirements of an audit.

For 2012-13, the District's Prop 39 Financial and Performance Audits were conducted by Vavrinek, Trine, Day & Co., LLP. There were no findings or restatements required for the financial component and the performance audit concluded that "in all significant respects, the Santee School District has properly accounted for the expenditures held in the Building Fund (Election 2006) and that such expenditures were made for authorized Bond projects".

The ICOC reviewed and accepted this audit report at their March 12, 2014 meeting.

RECOMMENDATION:

It is recommended that the Board of Education accept the 2012-13 General Obligation Bonds Building Fund Financial and Performance Audit.

Consent Item D.3.2.
Prepared by Karl Christensen
March 18, 2014

Approval of Revised Agreement with Laura D.
Romano for Attorney Services related to Capital
Improvement Program

BACKGROUND:

Laura Romano has been providing attorney services for the District's Capital Improvement Program since inception of the program. These services primarily relate to preparation, review, and revision of documents and agreements associated with the Lease/Leaseback process.

The current hourly rate for these services is \$200 per hour and this rate has been in effect for four (4) years. The revised agreement sets the rate at \$225 per hour as of July 1, 2014.

RECOMMENDATION:

It is recommended that the Board of Education approve the revision to Agreement with Laura D. Romano for attorney services related to the Capital Improvement Program.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is minimal fiscal impact - services have been scaled back as most Capital Improvement Program projects are complete.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion _____ Second _____ Vote _____

Agenda Item D.3.2.

2. Fees. Attorney's fees are based on the time spent by lawyers and legal assistants who work on matters for the District. Attorney does not require a retainer for the performance of legal services, but will charge for all time spent in representing the District's interests, including, by way of illustration, telephone and office conferences with District representatives, consultants, opposing counsel and others; appropriate conferences among Attorney's staff; factual investigation, legal research, responses to the District's request to provide information to auditors in connection with audits of financial statements; and drafting letters, memoranda and other legal documents. Billing rates for Attorney services are \$225.00 per hour.

3. Incidental Charges. Although Attorney does not ordinarily assess such charges, Attorney may charge for items incidental to the performance of legal services, such as photocopying, messengers, travel expenses at coach rates, long distance telephone calls, facsimile transmissions, postage, specialized computers applications, and filing fees. These charges will be in addition to hourly billing rates and will be itemized on Attorney's invoices when assessed. Unless special arrangements are made, fees and expenses of others (such as experts, investigators, and consultants) will be the responsibility of, and billed directly to, the District.

4. Invoices. Attorney will submit statements to you for unpaid fees and expenses on a monthly basis. The District agrees to pay these statements within thirty (30) days after receipt. District is encouraged to review Attorney's statements and discuss any questions with Attorney concerning the level of activities and the nature of the services rendered. If Attorney does not hear from District, Attorney will assume that the District approves of the overall level of activity taken on the District's behalf.

5. Cooperation. To enable Attorney to render effective legal services, District agrees to advise Attorney of all facts and keep Attorney informed of all developments relating to the matters of the District's representation. Attorney necessarily must rely on the accuracy and completeness of the facts and information the District provides Attorney. To the extent it is necessary for the District's representative to attend meetings in connection with legal representation of the District, Attorney will attempt to schedule meetings so the convenience of all individuals can be served. Also, Attorney cannot address any concerns with District's representation unless Attorney has knowledge of the concerns. Accordingly, if any problems or concerns arise during the course of Attorney's representation of District, please call Attorney so the concerns can be addressed at the earliest possible time.

6. "At Will" Engagement. Attorney's engagement by the District is "at-will," and may be terminated by either party at any time, preferably by written notice to the other party.

7. Documents. Attorney will maintain any documents furnished by the District in Attorney's client file. At the conclusion of any matters, it is the District's obligation to inform Attorney which documents it desires returned to the District. Attorney will retain any remaining documents in its files for a limited time before ultimately destroying them in accordance with the firm's record retention program.

Consent Item D.3.3.
Prepared by Karl Christensen
March 18, 2014

Approval of Increase to Contract with Ninyo & Moore
for Testing Lab Services for the Pepper Drive School
Classroom Addition Construction Project

BACKGROUND:

On February 19, 2013, the Board of Education approved Ninyo & Moore to provide Materials and Testing Lab and Geotechnical Observation services during construction of the Pepper Drive School 10-classroom addition project. The Division of State Architect (DSA) reviews and approves all school construction projects and requires these services.

Ninyo & Moore's estimate to complete construction lab services require additional services costs attached. Part of this additional cost is offset by a credit from Balfour Beatty Construction for back-charge to a sub-contractor. Some steel re-bar was incorrect and needed to be re-delivered.

RECOMMENDATION:

It is recommended that the Board of Education approve the change order request for Ninyo & Moore for Testing Lab Services for the Pepper Drive School Classroom Addition construction project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is:

\$6,125.50 total cost to be funded from Capital Improvement Program Funds less \$2,442.75 from Balfour Beatty Construction, Inc., as back charges for credit. Final cost impact is \$3,681.75 after reimbursement by Balfour Beatty Construction, Inc.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion _____ Second _____ Vote _____

Agenda Item D.3.3.

Consent Item D 3.4.
Prepared by Karl Christensen
March 18, 2014

Approval of Change Order No. 1 for the Chet F.
Harritt School Snack Bar Construction Project and
Authorization to File Notice of Completion

BACKGROUND:

On November 19, 2013, the Board of Education awarded G. A. Dominguez the bid for the Chet F. Harritt Snack Bar Construction project. During the course of construction, changes in work were required to complete the project. Attached is Change Order No. 1 to the original contract. These changes amounted to an increase of \$5,360.49 to the original contract. Staff is requesting authorization for this change order and approval and acceptance of the project.

RECOMMENDATION:

It is recommended that the Board of Education approve Change Order No. 1 for \$5,360.49 for the Chet F. Harritt School Snack Bar Construction project and authorize filing of a Notice of Completion for the project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is \$5,360.49 to be funded from Capital Improvement Program Funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion _____ Second _____ Vote _____

Agenda Item D.3.4.

| Qty | Craft@Hours | Unit | Material | Labor | Equipment | Total |
|-----|-------------|------|----------|-------|-----------|-------|
|-----|-------------|------|----------|-------|-----------|-------|

Chet F. Herritt Snack Bar
 Santee Unified School District

Changes

ITEM #1

Re-route the electrical feeders to the existing pull box and add a meter to monitor the Snackbar and the Office Building.

Deleted Trenching per linear foot of trench
 12" x 24"

| | | | | | | |
|---------|----------|----|------|---------|---------|---------|
| -209.00 | L1@-4.18 | LF | 0.00 | -238.26 | -418.00 | -656.26 |
|---------|----------|----|------|---------|---------|---------|

Schedule 40 PVC conduit, 10' lengths with coupling
 3"

| | | | | | | |
|-------|----------|-----|---------|--------|------|---------|
| -2.09 | L2@-1.56 | CLF | -804.17 | -88.95 | 0.00 | -893.12 |
|-------|----------|-----|---------|--------|------|---------|

Type THW 600 volt stranded copper building wire
 # 350 KCMIL

| | | | | | | |
|-------|----------|-----|-----------|---------|------|----------|
| -0.84 | L4@-3.34 | KLF | -4,410.40 | -189.77 | 0.00 | 4,600.17 |
|-------|----------|-----|-----------|---------|------|----------|

Type THW 600 volt stranded copper building wire
 # 2

| | | | | | | |
|-------|----------|-----|---------|--------|------|---------|
| -0.21 | L3@-1.67 | KLF | -250.59 | -94.89 | 0.00 | -345.48 |
|-------|----------|-----|---------|--------|------|---------|

Emon Demon Meeter

| | | | | | | |
|------|----------|-----|----------|--------|------|----------|
| 1.00 | L1@6.000 | ea. | 1,389.75 | 340.50 | 0.00 | 1,730.25 |
|------|----------|-----|----------|--------|------|----------|

**Subtotal: ITEM #1 ELECTRICAL

| | | | | | | |
|------|--|--|-----------|--------|---------|-----------|
| -4.8 | | | -4,075.41 | 271.37 | -418.00 | -4,764.78 |
|------|--|--|-----------|--------|---------|-----------|

ITEM #2

Install a new 12" x 12" Catch Basin in the low spot between the classrooms and the daycare buildings

Heavy duty catch basin flat ADA grate

11-1/2" diameter, 85 lb

| | | | | | | |
|------|----------|----|--------|-------|------|--------|
| 1.00 | S6@.7500 | Ea | 168.41 | 42.56 | 7.56 | 218.53 |
|------|----------|----|--------|-------|------|--------|

12" x 12" Concrete catch basin

| | | | | | | |
|------|----------|-----|--------|-------|------|--------|
| 1.00 | L1@1.500 | ea. | 310.65 | 85.13 | 0.00 | 395.78 |
|------|----------|-----|--------|-------|------|--------|

PVC SDR35 sewer pipe with bell and spigot gasketed joints
 10"

| | | | | | | |
|-------|----------|----|--------|--------|------|--------|
| 10.00 | P1@2.100 | LF | 221.27 | 119.20 | 0.00 | 340.47 |
|-------|----------|----|--------|--------|------|--------|

PVC pipe sewer 1/8 bend B x B with bell and spigot gasketed joints
 10"

| | | | | | | |
|------|----------|----|--------|-------|------|--------|
| 1.00 | P1@ 8000 | Ea | 305.20 | 45.40 | 0.00 | 350.60 |
|------|----------|----|--------|-------|------|--------|

PVC sewer pipe wye B x B x B with bell and spigot gasketed joints
 12"

| | | | | | | |
|------|----------|----|--------|-------|------|--------|
| 1.00 | P1@1.590 | Ea | 371.69 | 90.23 | 0.00 | 461.92 |
|------|----------|----|--------|-------|------|--------|

Place Concrete Collar

| Qty | Craft@Hours | Unit | Material | Labor | Equipment | Total |
|---|-------------|------|-----------|----------|-----------|----------|
| | 30.9 | | 1,238.44 | 1,755.18 | 215.00 | 3,208.62 |
| ITEM #4 | | | | | | |
| FRP in the snack bar | | | | | | |
| 4' x 9' FRP Sheets | | | | | | |
| 10.00 | L1@10.00 | Ea | 599.50 | 567.50 | 0.00 | 1,167.00 |
| Trim windows | | | | | | |
| 3.00 | L1@4.500 | ea | 39.24 | 255.39 | 0.00 | 294.63 |
| **Subtotal: ITEM #4 FRP | | | | | | |
| | 14.5 | | 638.74 | 822.89 | 0.00 | 1,461.63 |
| ITEM #5 | | | | | | |
| Install mod-line cross-over ties per the bldg drawings. | | | | | | |
| Ties and hardware | | | | | | |
| 3.00 | L1@10.50 | ea | 408.75 | 595.80 | 0.00 | 1,004.55 |
| **Subtotal: ITEM #5 MOD-LINE TIES | | | | | | |
| | 10.5 | | 408.75 | 595.80 | 0.00 | 1,004.55 |
| ITEM #6 | | | | | | |
| Additional floor prep. | | | | | | |
| New sheet metal plate at the mod-line. | | | | | | |
| 40.00 | L1@4.000 | LF | 47.96 | 227.20 | 0.00 | 275.16 |
| Heavy fill and float | | | | | | |
| 1.00 | --@ 0000 | sub | 0.00 | 0.00 | 474.00 | 474.00 |
| ITEM #7 | | | | | | |
| Delete gate and fencing | | | | | | |
| 3' Gate | | | | | | |
| 1.00 | L1@-0.75 | ea | -572.25 | 42.56 | 0.00 | -614.81 |
| 6' Chain link fence and posts | | | | | | |
| -20.00 | L1@-8.00 | LF | -479.60 | -454.00 | 0.00 | -933.60 |
| **Subtotal: ITEM 7 FENCING | | | | | | |
| | -4.8 | | -1,003.89 | -269.36 | 474.00 | -799.25 |
| ITEM #8 | | | | | | |
| Windows. | | | | | | |
| Framing | | | | | | |
| 3.00 | L1@12.00 | ea | 408.75 | 681.00 | 0.00 | 1,089.75 |
| 3040 Windows | | | | | | |
| 3.00 | L1@9.000 | ea | 1,258.95 | 510.90 | 0.00 | 1,769.85 |
| **Subtotal: ITEM #8 WINDOWS | | | | | | |
| | 21.0 | | 1,667.70 | 1,191.90 | 0.00 | 2,859.60 |
| Total Manhours, Material, Labor, and Equipment: | | | | | | |
| | 75.2 | | 282.06 | 4,264.31 | 278.56 | 4,824.93 |

Consent Item D.3.5.
Prepared by Karl Christensen
March 18, 2014

Approval of Change Order to Pepper Drive
School 10-Classroom Addition Project Contract
with Balfour Beatty Construction, Inc. for FAA
Delay

BACKGROUND:

At its February 19, 2013 meeting, the Board of Education initiated the Pepper Drive School 10-classroom addition project. The project experienced a 137-day delay due to filing requirements with the Federal Aviation Administration (FAA) for a new building near the flight path for Gillespie Field.

Balfour Beatty Construction initially submitted a cost impact for this delay of \$242,000. After further discussion and negotiation, a final cost impact of \$179,300 was reached. The detail of the cost impact is attached.

Recommendation:

It is recommended that the Board of Education approve RCO No. 034 to the Pepper Drive School 10-Classroom Addition Project contract with Balfour Beatty Construction, Inc. for the FAA delay.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$179,300 to be funded from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.5.

Summary of Delay Costs

February 7, 2014

Steel was to begin erection at the Pepper Dr. school on June 26, 2013. However, per the attached Time Impact Analysis, the FAA required that a mandatory study be performed to determine if the building would pose any obstruction to air traffic from nearby Gillespie Field.

On August 22th, this FAA study was approved, but upon review the study was performed on the incorrectly submitted building coordinates and overall elevation. Subsequently, on August 29, 2013 another study was submitted that started another delay of approximately two months.

On October 29, 2013 the FAA returned the study showing no impact to air travel and construction could resume. After a week of required paperwork and remedial work on the steel, the project officially re-started on November 7, 2013.

The below is a break out of the actual costs during the June 26 to November 6, 2013 delay - a total of (134 days) or (4) months and (12) days. During the first delay (June 26 to Aug 29) staffing was kept intact due to work that was occurring in the parking lot. However, when it became known that another study would have to be done, staffing was reduced as much as possible.

Below is an outline which summarizes the actual monthly costs of this delay:

| | | | |
|---|---|------------------|---|
| 1 | Total Actual June Costs | \$6,663 | Delayed work from June 26 to June 30 |
| 2 | Total Actual July Costs | \$39,977 | Delay costs for the full month of July |
| 3 | Total Actual August Costs | \$39,977 | Delay costs for the full month of August |
| | <i>(Note: for the above (3) months, project staffing was kept in full due to work that was occurring in the parking lot. Critical path work on the building was not able to occur.)</i> | | |
| 4 | Total Actual September Costs | \$27,257 | Delay for costs incurred during September |
| | <i>(Note: when it became known that a 2nd FAA study was required, staffing was cut to save as much as possible during the months of September and October.)</i> | | |
| 5 | Total Actual October Costs | \$14,800 | Delay for costs incurred during October |
| 6 | Total Actual November Costs | \$5,755 | Delay for (6) days into November |
| | Subtotal | \$134,429 | Also see enclosed Spreadsheet 'Actual Cost Breakdown' |
| 7 | Total Subcontractor Costs | \$44,871 | Total of all subcontractor delay costs |
| | Total Settlement | \$179,300 | |

FAA DELAY - ACTUAL COST BREAKDOWN

Santee School District
 Pepper Drive 10 Classroom Addition
 June 26, 2013 thru November 6, 2013

| CODING | | | June-13 | July-13 | August 13 | September-13 | October-13 | November-13 | TOTAL |
|--|-----------|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| COST TYPE | COST CODE | COST CODE TITLE | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL | ACTUAL |
| TEMPORARY FACILITIES, CONTROLS & ENVIRONMENTAL | | | | | | | | | |
| 42030 | 10102040 | JOB SITE SHEDS/STORAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10105010 | BARRICADES, FENCES & SIGNS | 425.00 | 425.00 | 425.00 | 425.00 | 425.00 | 425.00 | 2,125.00 |
| 42035 | 10113000 | OFFICE/TRAILERS EXPENSE (Monthly Rent) | 423.00 | 423.00 | 423.00 | 423.00 | 423.00 | 423.00 | 2,115.00 |
| 42035 | 10113200 | MISC - FURNITURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10113200 | SECURITY SYSTEM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10114800 | OFFICE TOILETS | 490.00 | 490.00 | 490.00 | 200.00 | 200.00 | 365.00 | 1,745.00 |
| 42030 | 10147500 | DUMPSTERS | 90.00 | 90.00 | 90.00 | 90.00 | 0.00 | 0.00 | 270.00 |
| 42030 | 10150500 | SECURITY GUARD SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10154500 | MISC-SIGNS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10176000 | SWPPP COMPLIANCE (EqMO) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10176000 | SWPPP COMPLIANCE (Material) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Temporary Facilities / Controls & Environmental | | | 1,428.00 | 1,428.00 | 1,426.00 | 1,138.00 | 1,048.00 | 1,213.00 | 6,255.00 |
| TEMPORARY UTILITIES | | | | | | | | | |
| 42030 | 10125001 | TELEPHONE CHARGES (Within Office Trailer) | 273.00 | 273.00 | 273.00 | 273.00 | 273.00 | 273.00 | 1,365.00 |
| 42030 | 10125500 | PHONE SYSTEM EQUIP & INSTALLATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10170500 | TEMPORARY WATER | 90.00 | 90.00 | 90.00 | 90.00 | 90.00 | 90.00 | 450.00 |
| 42030 | 10171000 | TEMPORARY POWER CONSUMPTION (EqMO) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10171000 | TEMPORARY POWER CONSUMPTION (Material) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Temporary Utilities | | | 363.00 | 363.00 | 363.00 | 363.00 | 363.00 | 363.00 | 1,815.00 |
| FIELD EQUIPMENT & VEHICLES | | | | | | | | | |
| 42035 | 10142200 | PROJECT EQUIPMENT-GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10142700 | EQUIPMENT FUEL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Field Equipment & Vehicles | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SAFETY | | | | | | | | | |
| 42035 | 10160500 | SAFETY EQUIP/SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10160600 | SAFETY TRAINING-GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Safety | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SMALL TOOLS & CONSUMABLES | | | | | | | | | |
| 42035 | 10146000 | MISC SMALL TOOLS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Small Tools & Consumables | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CLEANUP | | | | | | | | | |
| 42030 | 10114200 | OFFICE CLEAN UP (EqMO) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10146000 | DAILY CLEAN-UP (EqMO) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10149000 | FINAL CLEAN (EqMO) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total Clean up | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| GENERAL EXPENSES | | | | | | | | | |
| 42030 | 10101200 | PARKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10126500 | COMPUTER EQUIP/SUPPLIES-GCS (Within Trailer) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10127200 | DRINKING WATER/COFFEE IN OFFICE | 18.34 | 18.34 | 18.34 | 13.84 | 13.84 | 13.84 | 78.20 |
| 42035 | 10127300 | OFFICE/TRAILER SUPPLIES - GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10127400 | OFFICE CONSUM-PAPER-SUST. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10127500 | EQ-OFFICE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10127900 | POSTAGE / SHIPPING - GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10128001 | BID ADVERTISEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10128000 | PRINTING/REPRODUCTION-GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10128200 | RECORD AND AS-BUILT DOCUMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10128300 | EQ-CEREMONY/MEETINGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10129000 | JOB SITE PROGRESS PHOTOS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10183500 | LEGAL (Labor) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10183500 | LEGAL (EqMC) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10192000 | EQ TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10192700 | DEPOSITS / REFUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42035 | 10194500 | LICENSES/PERMITS-GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10197000 | TRAINING EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42030 | 10199000 | MISC. GENERAL CONDITIONS-GCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub-Total General Expenses | | | 18.34 | 18.34 | 18.34 | 13.84 | 13.84 | 13.84 | 78.20 |
| PERSONNEL | | | | | | | | | |
| 42010 | 10170031 | ENVIRONMENTAL MANAGER (SWPPP) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310032 | PROJECT ACCOUNTIAN | 4,381.61 | 4,381.61 | 4,381.61 | 2,445.21 | 0.00 | 2,445.21 | 14,674.84 |
| 42010 | 11310033 | PROGRAM MANAGER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310034 | ASST SUPERINTENDENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310036 | ESTIMATOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310036 | FIELD PROJECT ENGINEER | 5,104.66 | 5,104.66 | 5,104.66 | 2,552.34 | 0.00 | 0.00 | 12,761.66 |
| 42010 | 11310035 | GEN SUPERINTENDENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310011 | SAFETY OFFICER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310012 | BIM MANAGER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 42010 | 11310014 | SUPERINTENDENT | 12,722.97 | 12,722.97 | 12,722.97 | 6,361.45 | 0.00 | 11,209.45 | 43,016.94 |

Balfour Beatty Construction

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September 26, 2013

Mrs. Christina Becker, Director of Maintenance, Operations and Facilities
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Re: Pepper Drive 10 Classroom Addition, BBC Project #12401000
Subject: FAA Time Impact Analysis

Dear Christina,

On behalf of the construction team at the Pepper Drive 10 Classroom Addition Project, we submit the attached narrative and time impact analysis as a follow up to the second Federal Aviation Administration (FAA) Determination delay.

The initial FAA delay occurred when the Crane Company filed Form 7460-1 for the temporary crane with the FAA and on June 24, 2013 the FAA rejected the filing due to the Permanent Structure having not been e-filed with the FAA per 14 CFR 77 regulations. Subsequently, on June 28, 2013 Webb Cleff Architecture and Engineering filed Form 7460-1 for the structure.

On August 22, 2013 the FAA issued their official determinations approving both filings for the crane and the structure. However, the determinations contained the wrong elevations and the structure determination stated that the max elevation of 515 ft. AMSL (Above Mean Sea Level) is not to be exceeded without a new study. This prompted the second airspace obstruction study which resulted in the second delay.

This initial delay resulted in a sixty-two (62) calendar day delay to critical path and to the project and the second delay is anticipated to be a seventy-five (75) calendar day delay, with an overall delay to the project of one hundred-thirty-seven (137) calendar days.

Though this has been a challenging scenario for all parties involved, the team continues to keep their spirits high and work collaboratively towards a solution. We appreciate all the help that everyone has offered and look forward to meeting with the team to review this TIA and collaboratively explore the issues outlined to reduce total impact of these delays.

Sincerely,
Balfour Beatty Construction

R. Weydt

Robert Weydt
Project Manager

Enclosure

cc: Anton Greenville
Michelle Reiner

PEPPER DRIVE 10 CLASSROOM ADDITION FAA - TIME IMPACT NARRATIVE

Overview

On June 4, 2013, Bob's Crane, subcontractor to International Iron Products, applied for a temporary crane permit (Case Number 2013-AWP-3255-OE) through the Federal Aviation Administration (FAA). The FAA responded June 25, 2013 rejecting the application on grounds that the proposed structure was not permitted per FAA regulations. This prompted the Architect, on behalf of the owner, to file form 7460-1: Notice of Proposed Construction or Alteration for the proposed structure (Case Number 2013-AWP-3906-OE). Karen McDonald with the FAA was assigned the point of contact responsible for this case. The FAA performed an Aeronautical Study to determine if the proposed building would have any impact on the flight path for Gillespie Field. At the Owner's request and with the assistance of Congressman Duncan Hunter's office, Karen was able to expedite the study. On July 12, 2013, the determination for 2013-AWP-3906-OE was delivered stating that the case must be circulated for 30 days to allow for any public comment. The public comment process closed at 5 P.M. August 18, 2013. The team received the final determination on August 22, 2013, stating that the proposed structure did not have a substantial affect on airspace navigation. The final determination also stated that form 7460-2 Part 1: Supplemental Notice must be filed 10 days prior to construction and form 7460-2 Part 2: Supplemental Notice must be filed 5 days after the structure reaches its maximum height. It should be noted that early in this process, the Architect and Owner brought to the attention of Joan Tengowski (FAA) and Karen McDonald (FAA) that the coordinates and elevations on the Aeronautical Study were incorrect, however, this notification was not followed up in writing.

Correspondence

- June 26, 2013: John Heredia (Balfour Beatty Construction) informed the team that Bob's Crane form 7560-1 was denied because the permanent building was not e-filed for a study with the FAA.
- June 27, 2013: Michelle Reiner informed Christina Becker that the building was not permitted with FAA and that the crane cannot obtain their permit. Michelle asked for direction from Christina.
- June 27, 2013: Michelle Reiner (Balfour Beatty Construction) informed Christina Becker (Santee School District) and Debra Vaughan-Cleff (Webb-Cleff Architecture and Engineering) that Form 7460-1 still needed to be filed with the FAA, despite the DSA/CDE/CEQA dates.
- June 27, 2013: An email chain between Michelle and Christina occurs ending July 2, 2013. There were discussions of who was responsible for FAA permit, along with composing alternative solutions to erecting steel while the FAA performs the official study.
- June 28, 2013: Bob's Crane spoke with Karen McDonald with the FAA and confirmed that the permanent building was not e-filed with the FAA.
- June 28, 2013: Christina tells Michelle that she believes the height of the crane is the issue, not the building.
- June 28, 2013: Christina researches the code governing the file requirement by the FAA (14 CFR 77).
- June 28, 2013: Christina contacted Joan Tengowski (FAA) and Karen McDonald (FAA), requesting that ASN: AWP-2013-3906-OE be expedited. She further explained the site and surrounding conditions.

- August 29, 2013: Robert W. spoke with Robert Van Haastert (FAA), who informed him that in order to correct the elevation issue, a new form 7460-1 must be filed and a new Aeronautical Study must take place.
- August 29, 2013: Robert W. emailed Robert V. notifying him that the new form 7460-1 had been filed, and requested that it be rushed. Robert V. had asked that this happen so that he can expedite the study.
- August 29, 2013: Robert V. stated that there was a discrepancy with the coordinates provided on AWP-2013-5436-OE. He requested clarification knowing the building was located at a different location than was submitted.
- August 29, 2013: Debra stated that she responded to Robert V. and provided the correct coordinates for the center of the building.
- August 29, 2013: Debra received a confirmation of coordinate changes made to AWP-2013-5436-OE.
- August 30, 2013: Debra emailed Robert V. asking that he provide an estimate of the timeline for the new study and this question was referred back to Karen who stated the time frames would be similar to those required from the initial study.

AWP-2013-5436-OE Projected Timeline (BBC) Based on the as-built timeline from the initial study (Case # AWP-2013-3906-OE), the Balfour Beatty Construction team has compiled a projected timeline for the second study (Case # AWP-2013-5436-OE). These dates are based off of actual durations for each stage of the review process during the initial study. The building permit application was re-filed by the Architect with the FAA on August 30, 2013. The projected date of completion for the study is September 19, 2013 [Fifteen (15) Business Days] and this did occur. The circularization of AWP-2013-5436-OE for public comment is projected to take place from September 20, 2013 to October 26, 2013. There is a projected processing period for the circularization report and the projected date of reception for the official FAA determination of AWP-1013-5436-OE is during the week of October 28, 2013. Additionally, it appears the required form 7460-2 Part 1: Supplemental Notice of Construction, can be submitted during the public comment period and this was submitted by BBC on September 24, 2013 and processed by the FAA. From the time-frames above, the projected erection of steel is during the week of November 4, 2013.

Conclusion

Throughout this long process the Balfour Beatty team has continued to remain a relentless ally for the Santee School District and we will continue to work collaboratively to minimize further time and financial impacts from these unfortunate delays. The Balfour Beatty team has been strategically working with the subcontractors to review and access how all costs can be minimized. However, we must clarify that although we are working closely with the subcontractors, as well as taking additional steps to minimize the financial impacts internally, additional funds may be requested due to these delays.

We encourage you to review these documents carefully and request that there be a follow up meeting to discuss this document, review potential cost impacts and work towards a solution as a team.

Exhibits

- Pepper Drive FAA Timeline